

2018.12 Release Notes



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Release Overview

BirdDogHR is excited to announce the 2018.12 Release for our customers. To aid our customers with multiple modules, all enhancements and updates for the entire BirdDogHR Talent Management System is contained in this document. If you are interested in extending your license to include additional modules, please reach out to your BirdDogHR account representative for more information.

This release provides new features, enhancements to existing functionality, as well as resolutions to known issues intended to improve the usability, scalability, and performance of the BirdDogHR Talent Management System. This document will describe the software updates and provide details to help you get started with these enhancements.

Recruiting

Special Note

Effective December 6th, the Glassdoor 30-day job posting price will increase from \$199 to \$249. This increase is due to economic market adjustments. The previous price adjustment was March 2016.

Additional Recruiting Enhancements

This release includes the following additional enhancements to the ATS module:

Enhancement	Description
Corridor Careers Categories Update	The categories available when posting a job to Corridor Careers have been updated to reflect category changes made by the job board.

Onboarding

Onboarding Enhancements

This release includes the following enhancements to the ONB module:

Enhancement	Description
Direct Deposit Screen Updates	To ease confusion for New Hires using the Direct Deposit screen, instructional text on the page was relocated to a tool tip on the “Amount Type” field. Other text and field names on the screen were improved for further clarity.
Redirect to New Hire Landing Page	When a New Hire selects “Save and Finish Later” on their New Hire Paperwork, they will be returned to the New Hire Landing page instead of being logged out of Onboarding altogether. New Hires can return to their paperwork by using the “Go to Paperwork” button.
Show Exemptions on New Hire Summary	Two new fields, “W-4 Federal Exempt” and “State W-4 Exempt”, have been added to the New Hire Summary. If a new hire has marked themselves as exempt on the corresponding form, the New Hire Summary will list “Yes” next to the exemption. If they are not exempt, it will show “No”.

Performance

Performance Enhancement

This release includes the following enhancement to the Performance module:

Enhancement	Description
Updated Table View on Detailed 360 Feedback Report	Added verbiage on Summary Table and added stronger borders to display the difference between column calculations.

Resolved Issues

The following issues have been resolved in this release. These issues may not affect all customers. Issues are sorted in numerical order by tracking ID.

If additional information is required, please contact Support and reference the ID #'s displayed.

Tracking ID	Functional Area	Description
ATS-2662	Agency Applicant Report	An error was preventing users from running the Agency Applicant Report.
ATS-2659/ CC-1204	Indeed Mobile	Some applications from Indeed Mobile were being duplicated in the ATS due to an error.
ATS-2648/ CC-1187	Auto-Refresh	Automatic Job Refresh was not working for some companies. This has been corrected.
ATS-2665/ CC-1208	Module Drop Down	The Help option in the module dropdown was only available from some modules.
ATS-2679	Applicant Tracking System	Non-System Admin users in accounts with the agency portal activated had limited ATS access temporarily.
ATS-2663/ CC-1207	Candidate Preview	Accounts with Business Units enabled could not use the Candidate Preview feature from the parent level account.
ATS-2646	Auto-Refresh	Accounts with Auto-Refresh enabled could not add or remove job boards from job distribution after a job was posted.
ATS-2257/ CC-619	Referral Network Email	Turning the BirdDogHR email footer off did not remove the footer from Referral Network Emails.
ATS-2654/ CC-1181	Agency Portal	The Confidential Identifier field was acting as a required field, when it should be an optional field when submitting a prospect.
ATS-2419/ CC-842	Job Profile	Occasionally when posting a job, entering a ZIP code did not correctly properly auto-populate the corresponding city.

ATS-2655/ CC-1189	Offer Letters	Accounts with Business Units enabled were not able to select an Offer Letter Approver for an Offer Letter synced from the Parent Level Business Unit.
ATS-2656/ CC-1193	Offer Letters	Accounts with Business Units enabled were unable to create new offer letter approval processes at the Business Unit level.
ATS-2660/ CC-1205	Job Application Page	The Outlook link in the Contact Information of the BirdDogHR default application was not has been corrected.
ATS-2678/ CC-1224	Custom Applications	Accounts with Business Units enabled were not able to duplicate custom applications that were synced from the Parent Level Business Unit.
ATS-2677/ CC-1230	Referral Networks	The action item for editing a referral network member was unavailable as a result of the UI update (in the previous release).
ATS-2680/ CC-1235	Applicant Source	The applicant source code was sporadically incorrectly tracking as company career page instead of the actual source.
ONB-916/ CC-1237	New Hire Paperwork	New hires were not able to change the Amount Type from percentage to a dollar amount on the Direct Deposit screen.
ONB-913/ CC-1201	Edit New Hire	Administrators were unable to edit a new hire's hiring manager after a new hire began their paperwork.
ONB-911/ CC-1200	New Hire Paperwork	New hires were getting an error when opening policies in the Firefox browser.
KB-18/ CC-1210	Document Categories	Creating document categories when none existed from the Manage Categories page.
KB-19/ CC-1213	Knowledge Base Home Page	Resolved page Latency when loading the Knowledge Base Homepage.
KB-22	Document Upload	Larger files were partially saving and were unable to be viewed.
LMS-1632/ CC-1184	Manage Course History	Rejected Course History can be deleted from the Manage Course History page.

LMS-1633/ CC-1184	Course Prerequisite	Completing prerequisite courses will have no effect on status of other courses.
LMS-1652/ CC-1228	Reporting	Course Hours by Person report was returning no results when there were no departments created.
LMS-1653/ CC-1233	Reporting	Adjusted Course Hours by Location Report query to display to include all locations.
LMS-1661/ CC-1243	Module Dropdown	Collaboration and Knowledge Base modules displayed in module dropdown when inactive.
PRF-517/ CC-1185	Evaluation Approval	Evaluation data removed from evaluation approval/rejected page.
PRF-518/ CC-1183	Project Review	A manager change will not affect Project Reviews.
PRF-521/ CC-1177	360 Feedback Report	Managers were unable to view 360 Feedback Report from the Employee Profile page.
PRF-537/ CC-1225	Schedule Evaluation	Select All action on the Employee Selector was ignoring selected filtering options.

Supported Browsers

The BirdDogHR Talent Management System is designed to provide browser-neutral service delivery. It is recommended that you use modern browsers, as we make every attempt to support the latest versions of the following browsers.

Browser	Version
Microsoft Internet Explorer (not compatibility mode)	11
Microsoft Edge	Latest*
Mozilla Firefox	Latest*
Google Chrome	Latest*
Apple Safari	Latest*

* Browser updates occur on a schedule outside of our release process and we cannot control issues as a result of a recent browser update. Our overall strategy is to maintain active browser support based on demand. Regardless of formal browser support, we will always troubleshoot and correct issues impacting users to the best of our ability within reasonable means.

Mobile Device Support

BirdDogHR views mobile device support as a critical capacity for our customers and we continue to add functionality to enhance the user experience on mobile devices. However, with many different devices and device specific software, it is impossible for BirdDogHR to test against every possible combination. With any questions or concerns, please feel free to contact our support team.

Technical Support

For technical assistance for any of our modules, contact support staff at:

- **Phone:** 1-877-252-2168
- **Web:** <http://support.birddoghr.com>
- **Email:** customercare@birddoghr.com

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