2020.11 Release Notes

November 11, 2020

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Contents

Release Overview

BirdDogHR is excited to announce the 2020.11 release for our customers. To aid with communicating updates on multiple modules, all enhancements and updates for the entire BirdDogHR Talent Management System are contained in this document. If you are interested in extending your license to include additional modules, please reach out to your BirdDogHR Customer Success Manager for more information.

This release provides new features, enhancements to existing functionality, as well as resolutions to known issues intended to improve the usability, scalability, and performance of the BirdDogHR Talent Management System. This document will describe the software updates and provide details to help you get started with these enhancements.

Enhancements

Applicant Tracking System Module

This release includes the following enhancement to the Applicant Tracking module:

Optional hiring fields on Post Hire Screen

Update to the Post Hire Information page to have the following optional fields:

- Employment Type
- Pay Rate
- Amount

When filling out Post Hire information these fields are now optional. If the admin does not fill out the optional fields during the Post Hire process. Employment Type, Pay Rate, and Amount will now be required as part of the Onboarding Complete New Hire process.
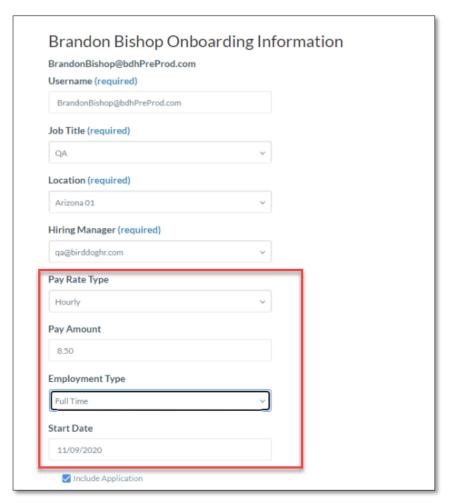
Add Start Date to Post Hire Screen

Update to the Post Hire Screen to include Start Date as an optional field. When Start Date is entered on the Post Hire screen, the Start Date will auto-populate the Start Date field in Onboarding for the Manager Additional Information Step

Post Hire Screen with Optional Hiring Fields and Start Date:

Onboarding Module

This release includes the following enhancement to the Onboarding module:

Optional Hiring Fields

Update to the Add New Hire Information page to have the following optional fields:

- Employment Type
- Pay Rate
- Amount

When filling out New Hire information these fields are now optional. If the admin does not fill out the optional fields during the Add New Hire process. Employment Type, Pay Rate, and Amount will now be required as part of the Complete New Hire process.
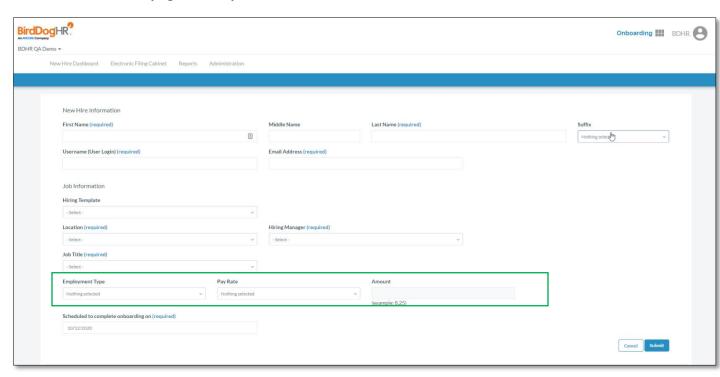
Update to the Complete New Hire Process page to have the following required fields:

- Start Date
- Employee's Gender
  - If employee's gender is filled out on the New Hire Information page or Kiosk page, Admins will not be able to edit
- Employee's Race
  - If employee's race is filled out on the New Hire Information page or Kiosk page, Admins will not be able to edit
- Employment Type
- Pay Rate
- Pay Amount
- Hire Date

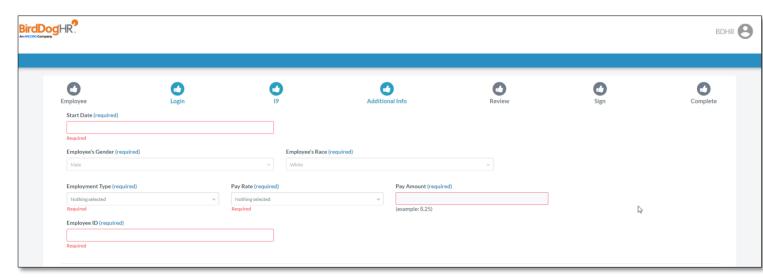Managers will not be able to complete New Hire Process until all required fields are completed.

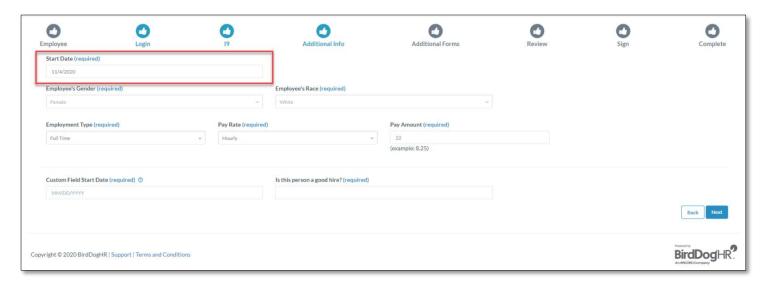**Add New Hire Information page with Optional fields:**

Complete New Hire page with Required fields:

Addition of Start Date being populated from ATS

When Start Date is entered on the ATS Post Hire screen, the Start Date will auto-populate the Start Date field in Onboarding for the Manager Additional Information Step.

Onboarding Manager Paperwork Additional Info with Start Date populate from ATS:

Kiosk Mode

This release includes the following enhancement to Kiosk Mode:
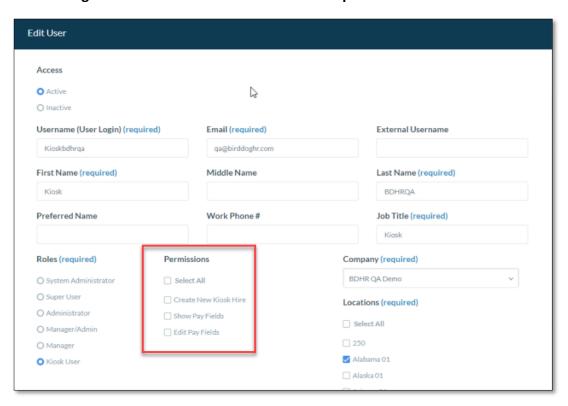
Update to Kiosk User Role Permission

Update Kiosk Role in Administration to have additional permissions:

- Create New Kiosk Hire
- Show Pay Fields
- Edit Pay Fields

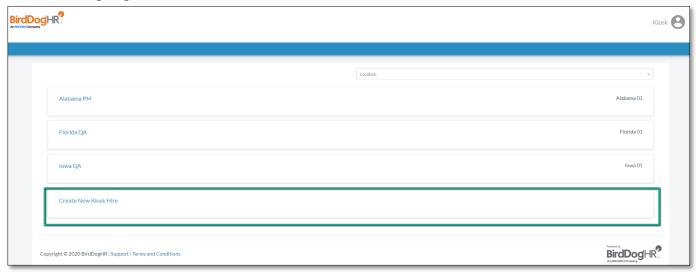**Onboarding Edit User screen with new Kiosk User permissions:**
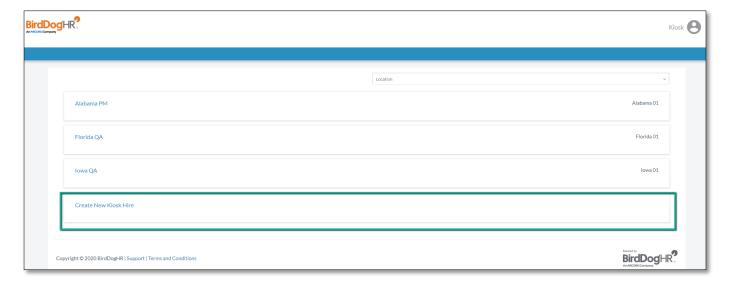

Create New Kiosk Hire

When Create New Kiosk Hire checkbox is checked, Kiosk users will now be able to Create New Kiosk Hire from the Kiosk landing page. This will allow users to create a one-time kiosk hiring template immediately for a new employee. After the Kiosk user creates the new template, users are directed to the Kiosk new hire process flow.
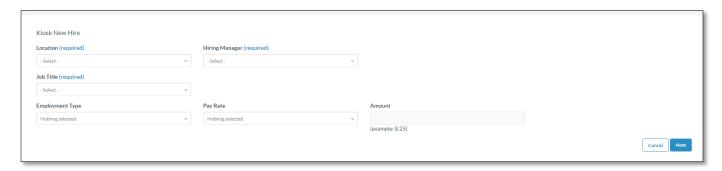
Kiosk Landing Page with Create New Kiosk Hire enabled:

After selecting Create New Kiosk Hire, user will be directed to the Kiosk hiring template:
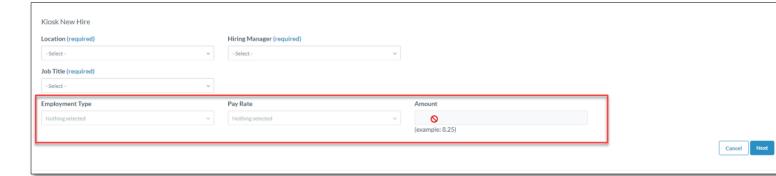
Show Pay Fields

Show Pay Fields allows the flexibility for Kiosk users to see Employment Type, Pay Rate, and Amount on the Kiosk new hire templates. If the Kiosk user does not have this permission enabled, these fields will not be listed on the hiring template and will be entered as part of the Complete New Hire process.
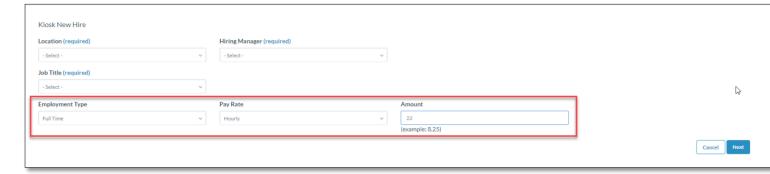
Edit Pay Fields

Edit Pay Fields allows for the Kiosk user to fill out or update the Employment Type, Pay Rate, and Amount on the Kiosk new hire templates. If the Kiosk user does not have this permission enabled, but has Show Pay Fields, the Kiosk user will only be able to see the pay fields and will not be able to edit them.

When Show Pay Field checkbox is checked:

When Edit Pay Fields checkbox is checked:

Supported Browsers

The BirdDogHR Talent Management System is designed to provide browser-neutral service delivery. It is recommended that you use modern browsers, as we make every attempt to support the latest versions of the following browsers.

Browser	Version
Microsoft Internet Explorer (not compatibility mode)	11
Microsoft Edge	Latest*
Mozilla Firefox	Latest*
Google Chrome	Latest*
Apple Safari	Latest*

* Browser updates occur on a schedule outside of our release process and we cannot control issues as a result of a recent browser update. Our overall strategy is to maintain active browser support based on demand. Regardless of formal browser support, we will always troubleshoot and correct issues impacting users to the best of our ability within reasonable means.

Mobile Device Support

BirdDogHR views mobile device support as a critical capacity for our customers and we continue to add functionality to enhance the user experience on mobile devices. However, with many different devices and device specific software, it is impossible for BirdDogHR to test against every possible combination. With any questions or concerns, please feel free to contact our support team.

Technical Support

For technical assistance for any of our modules, contact support staff at:

Phone: 1-877-252-2168

Web: http://support.birddoghr.com

Email: customercare@birddoghr.com

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