November Release Notes

November 2021
Time and Attendance

Table of Contents

Hire

Applicant Tracking   Onboarding

Manage

Core HR   Benefits Management   ACA Compliance   Time and Attendance   Compensation Management

Grow

Performance Management   Learning Management   Succession Planning

Geofence Clock Out for ExakTime Mobile

Arcoro is excited to announce new Geofence Clock Out for ExakTime Mobile. With these new permissions, employers will be able to ensure that their employees are where they should be when clocking out at the job site. The new permissions can be found by navigating to Manage > Security Roles > ExakTime Mobile. The default setting will be no warning or restriction presented if employee tries to clock out outside of a location's geofence.
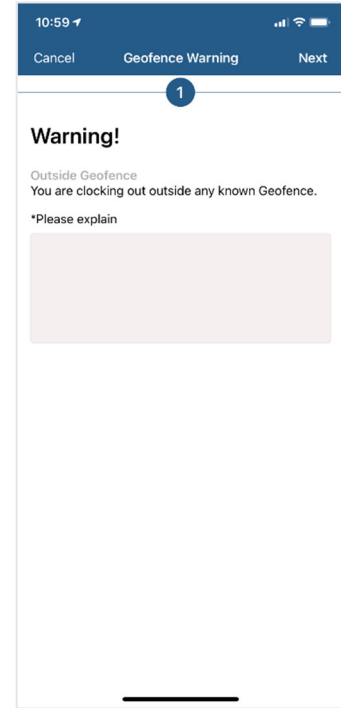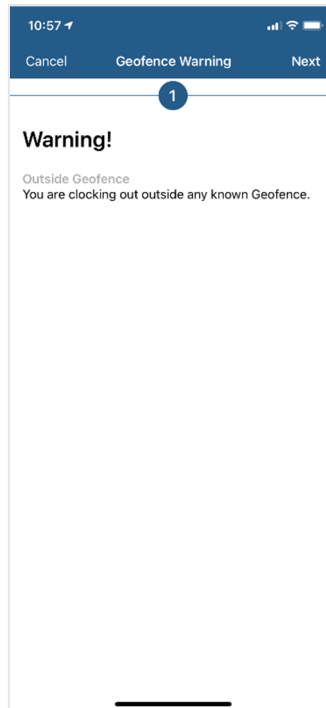
Permissions

Geofence Clock Out

⦿ No Geofence warning or restriction

◯ Warn employees when clocking out outside Geofence, or if Geofence is unknown

☐ Require employees to add comment when clocking out outside Geofence

◯ Restrict employee clock out outside known Geofence

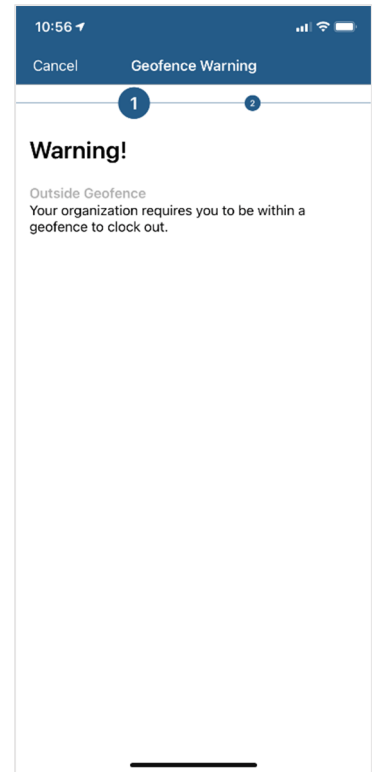**Employers should consider federal, state, and local labor laws when preventing clock out**

Warning or Warning With Comment

- Prompts an alert to employee that they are not within the geofence of the selected location
    - This does not prevent them from clocking out
- Require a comment when employee is prompted with the alert warning them they are outside of the geofence

Restriction

- Prevents an employee from clocking out unless they are inside the geofence of the selected location

Mobile Device & App Requirements

Geofence Clock Out feature is available on both iOS and Android platforms for phones and tablets. Users will need to run Android OS 6 or iOS 10 or higher and be on ExakTime Mobile version 2.78 or higher to get the updates.

Employee FaceFront Report

We have added a new standard Employee FaceFront Report. This report will contain daily time information for each employee as well as corresponding FaceFront photos for first/last punch of the day. For those employees where FaceFront photos are not required, photo placeholders will be blank. This new report can be found by navigating to Reports > Employee > Employee FaceFront Report.
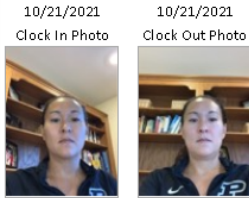
ARCORO

Employee FaceFront Report
Date Range: 10/20/2021 - 10/24/2021

Created on Thursday, October 21, 2021

Herschede, Alison

Date	Start Location	Start Time	Stop Time	Total Hours	Stop Location
10/21/2021	Home	9:13 am	10:20 am	0.07	Washington Township Fire Station

10/21/2021
Clock In Photo

10/21/2021
Clock Out Photo

Supported Browsers

The Arcoro platform is designed to provide browser-neutral service delivery. It is recommended that you use modern browsers, as we make every attempt to support the latest versions of the following browsers.

Browser	Version
Microsoft Internet Explorer (not compatibility mode)	11
Microsoft Edge	Latest*
Mozilla Firefox	Latest*
Google Chrome	Latest*
Apple Safari	Latest*

* Browser updates occur on a schedule outside of our release process and we cannot control issues as a result of a recent browser update. Our overall strategy is to maintain active browser support based on demand. Regardless of formal browser support, we will always troubleshoot and correct issues impacting users to the best of our ability within reasonable means.

Mobile Device Support

Arcoro views mobile device support as a critical capacity for our customers and we continue to add functionality to enhance the user experience on mobile devices. However, with many different devices and device specific software, it is impossible for Arcoro to test against every

possible combination. With any questions or concerns, please feel free to contact our support team.

Technical Support

For technical assistance for any of our modules, contact our support staff at:

Phone: 1-855-762-0523

Web: support.arcoro.com

Email: support@arcoro.com

ARCORO